



**City of Garden City  
DOWNTOWN DEVELOPMENT AUTHORITY  
Board of Trustees**

REGULAR MEETING February 18, 2020

**A. Call to Order 5:00pm**

**1) ROLL CALL**

**Members present:** Chair John Prosch, Vice Chair Bruce Boland, John Fleming, Penny Klei, Laurie Viviano, George Karafotis, Malik Hider

**Others present:** Director Kimberly Dold, Admin Theresa Manuel, Councilman Mark Jacobs, Mayor Pro-Tem Kelly Kerwin, Dan Neault, John Murray, Jackie McCormick, and Cecilia Nesbitt

**Members absent:** (E) Orin Mazzoni, (E) Mayor Randy Walker, (E) Kevin Kramis, (E) John Santeiu

**2) APPROVAL OF AGENDA**

*Motion to approve the Agenda by J Fleming, supported by P Klei.*

*Motion passed unanimously.*

**B. CONSENT AGENDA ITEMS: (motion as a whole)**

1) Approval of Minutes - Regular Board Meeting: January 21, 2020

2) Acceptance of Accounts Payable as listed: To date – February 2020

3) Acceptance of Finance Report as listed for December 2019 (January not available)

*Motion to approve the Consent Agenda by P Klei, supported by B Boland.*

*Motion passed unanimously.*

**C. ACTION ITEMS**

1) Downtown Park Steering Committee

*Motion to appoint 2 DDA Trustee(s), Dr. Malik Hider & Bruce Boland, to the Downtown Park Steering Committee by J Fleming, supported by L Viviano. Motion passed unanimously.*

2) DDA Meeting Schedule Amendment

*Motion to amend the DDA May 19<sup>th</sup>, 2020 regularly scheduled meeting date to May 12, 2020 by L. Viviano, supported by P Klei. Motion passed unanimously.*

3) Nomination Committee

*Motion to approve DDA Chairperson Prosch's appointment of John Fleming, Penny Klei, & Kevin Kramis to the nomination committee by M Hider, supported by L Viviano. Motion passed unanimously.*

4) FY 2020/21 Draft Budget

*Motion to approve the FY 2020/21 DDA draft budget as presented pending a final run thru by the DDA treasurer by K Kerwin, supported by L Viviano. Motion passed unanimously.*

5) MEDA – Economic Development Basic Course

*Motion to send the Executive Director to the MEDA Economic Development Basic Course in September 2020 by P Klei, supported by J Fleming. Motion passed unanimously.*

6) Fire Station Improvements

*Motion to approve funds not to exceed \$7,500 for Fire Station Improvements by M Hider, supported by L Viviano. Motion passed unanimously.*

**D. Information Items**

1) By-laws Committee – Meeting 2/26/2020

2) 2020/21 DDA Goals and Objectives Review – J Prosch presented a game plan to discuss next month.

3) City Council Meeting Report given on February 10, 2020 also posted on Facebook Page - positive feedback.

4) MDA Workshop – Lansing March 12. K Dold plans to be in attendance.

**E. COMMITTEE REPORTS**

**1) *Promotion Committee***

- a. Volunteer Appreciation – Tuesday, March 3 @ MRBC
- b. Lucky Squirrel – filling up
- c. Chili Cook Off – started to get sponsors

**2) *Design Committee* - NA**

**3) *Maintenance Committee***

- a. Commons Corner Junipers – remove due to weeding & killing grass
- b. Commons Corner Planter Lighting & Refurb – remove dirt, fix wiring

**4) *Marketing Committee***

Mc Donald's - scheduled to close in March.

LA Fitness - beginning stages has started.

Posters made for vacant windows, permission granted.

New Business across the street at the Old Papa's Pizza - Floral Shop, Smoothie Store & Marketing Office

Sav On Drugs building no longer on the market.

R & R Coffee & Bakery – unknown.

Waiting on quote for Christmas tree décor.

**F. Open Discussion/Call to Audience**

Cecilia Nesbit, asking why progress is so slow and would like to be better informed.

John Murray asked about traffic.

PKSA is featured on the front page of March / April 2020 issue of a prominent martial arts industry magazine, the Karate Schools of America with a published article on page 22.

**G. Adjournment 6:42pm**