



City of Garden City
DOWNTOWN DEVELOPMENT AUTHORITY
Board of Trustees

REGULAR MEETING JANUARY 19, 2021

Garden City Downtown Development Authority held its January 19, 2021 regularly scheduled public meeting onsite (at 29213 Ford Rd) and via Zoom, an electronic online format for those not comfortable with attending in person.

A. Call to Order 8:33AM

- 1) Roll Call

Members present: Mayor Randy Walker, Chair John Fleming, Kathleen Cowan, Kevin Kramis

Members present via Zoom: Penny Klei, John Santeiu

Others present: Director Kimberly Dold, Admin Theresa Manuel

Others present via Zoom: Excel RC & Drones owner Fred Kandah and City Planner Mario Ortega

Members absent: (A) Laurie Viviano, (A) John Prosch, (A) Malik Hider, (A) Alex Beydoun

- 2) Introduction

- 3) Approval of Agenda

Motion to amend the Agenda moving C6 & C7 to C1 & C2 by K Cowan, supported by K Kramis.

Motion passed unanimously.

B. Consent Agenda Items: (motion as a whole)

- 1) Approval of Minutes - Regular Board Meeting: November 17, 2020
Special Board Meeting: December 10, 2020
Special Informational Mtgs: December 28 & 29, 2020
- 2) Acceptance of Accounts Payable as listed: To date – January 2021
- 3) Acceptance of Finance Report as listed for Oct, Nov, 2020

Motion to approve the Consent Agenda by R Walker, supported by K Kramis. Motion passed unanimously.

C. Action Items

- 1) Excel RC Revised Plans – ***discussion provided by M Ortega & F Kandah, a motion was not requested.***
- 2) Shell Station – ***F Kandah discussed changes to the site plan, a motion was not requested.***
- 3) 2021 DDA Regular Meeting Calendar Schedule
Motion to approve the 2021 DDA Meeting Schedule by K Kramis, supported by R Walker. Motion passed unanimously.
- 4) Recommended Colors for CBD Facades
Motion to table by R Walker, supported by P Klei. Motion passed unanimously.
- 5) Financial Report FYE June 30, 2020
Motion to approve the financial report for FYE 6/30/2020 by J Santeiu, supported by K Cowan. Motion passed unanimously.
- 6) Interior Improvements Loans/Grants
Motion to table by R Walker, supported by P Klei. Motion passed unanimously.
- 7) Maintenance Contract - ***DDA Trustees unanimously agreed that the Board can vote to extend the maintenance contract with Carter Lawn Services. Motion to extend an updated maintenance contract with Carter Lawn Services by K Kramis, supported by R Walker. Motion passed unanimously.***
- 8) Garden Plaza Parking Improvements
Motion to approve K Dold in preparing an easement agreement with the property owners located in the Garden Plaza by K Cowan, supported by K Kramis. Motion passed unanimously.

D. Information Items

- 1) Street Light Electrical Issue – severed cables under Middlebelt Rd, obtaining a cost for repair.
- 2) DDA Office Improvements – moving forward with the purchase and installation of equipment to improve virtual meetings & presentations.
- 3) DDA Newsletter – K Dold will start publishing a DDA Newsletter & check with the City about mailing it with the water bill offering to pay for additional postage if permitted.
- 4) Update on Castelli Building – sold to another owner.
- 5) DIA Inside/Out Program – accepted to participate, locations scouted throughout the city.
- 6) McDonald Bonds – K Dold requests that City Hall hold bonds until irrigation issues that were caused during construction are resolved. The Board agreed and M Ortega stated he will make the request.

E. Committee Reports

1) **Promotion Committee**

- a. Christmas Tree Lighting – Virtual with the help of Dan York & his crew went well.
- b. Lucky Squirrels - 5/15 almost full, 6/19, 7/17, 8/21, 9/18 over half full.
- c. Chili Cook Off – correct date is 10/09/2021, will move forward as planned.

2) **Design Committee**

- a. Downtown Park Steering Committee - Kim provided a first rough draft presented by McKenna, great ideas but will need several changes.

3) **Maintenance Committee**

- a. Tree Lights

4) **Marketing Committee**

- a. McDonalds Grand Re-Opening, K Dold & R Walker attended via Zoom.
- b. Hair Salon (Boland’s former tenant moved across the street)
- c. Vintage Hair Salon – new owner, new salon

F. Open Discussion/Call to Audience

- R Walker - attendance is low.
J Fleming – plans for the bus stop.

G. Adjournment