



Garden City Parks and Recreation Commission
Regular Meeting – Tuesday, January 31st – 6:30 PM
Held @ City Hall

I. Call to Order & Roll Call:

Kate Smith, Chair	John Jones	Brenden McArthur
Sue McFadden Vice- Chair	Dennis Kapelanski	Zack Witt
Dennis Allison	Jennifer McConnell	Mike Downey
Damita DuBose- Abs	Robert Smith	

- A. **Approval of Minutes:** November 29, 2022 (Regular Scheduled Meeting) **John and Dennis made a motion to approve.**

II. Financial Reports

A. Ice Arena

Revenues – 11.19 through 1.22 (total revenues = \$71,570.75)

- a) Concessions - \$7,188.75
- b) Open Skate - \$2,540.00
- c) Drop-In Hockey - \$7,865.00
- d) Freestyle - \$1,873.00
- e) Ice Rental (Prime Ice Time) - \$16,048.00 - private rentals and Big Bear Tournament- **Mike clarified that this amount is from people calling in and specifically wanting to rent private ice time.**
- f) Contract Ice Invoicing for Nov. and Dec. - \$31,962.50- **Kate had questions regarding this amount. Mike responded with this amount: Compuware, GCHA, figure skating.**
- g) Video Games - \$78.00
- h) Skate Rentals & Hockey Tape Sales - \$910.50
- i) Dasherboard Ad- \$175.00
- j) Pavilion Rentals and Alcohol Permits- \$2,075.00
- k) Learn To Play Soccer- \$450.00
- l) Soccer Skills 101- \$405.00

Expenses – 11.19 through 1.22 (total expenses = \$14,692.71)

- a) Rink Concessions- \$2,059.05 - **Mike stated that this amount is for food items not Pepsi drinks.**
- b) Pepsi - \$1,729.56 - **Sue questioned this amount and Mike replied that this amount is the rink buying Pepsi products and reselling.**
- c) SkyWorks (Propane for Zamboni) – \$253.78
- d) Tech Mechanical- \$4,826.98 - **Kate questioned this amount, Mike responded, this was for the heaters and compressors**
- e) Hayes Precision- \$158.65
- f) Cintas- \$217.28
- g) Amazon- \$47.49 (Register tape)
- h) Garden City Ace Hardware- \$55.92

- i) Grainger- \$5,344.00- New Water Heater. Robert questioned the heater amount. Mike responded that it was for a new water heater. The one the rink had stopped working. Kate also questioned if the water heater had come with a warranty. Mike responded yes, it did. Mike has warranty info.

B. Radcliff Center

Revenues - 11.19 through 1.22 (total revenues = \$15,676.95)

- a) Yoga - \$130.00
- b) New Punch Cards - \$512.00
- c) PNO - \$360.00 Sue questioned what PNO stands for, Mike replied, Parents night out.
- d) Senior Fitness Room Memberships – Update
- e) T.O.P.S - \$89.00
- f) M&M Group- \$17.00
- g) Red Hats - \$12.00
- h) Tai Chi –\$92.25, \$210.00 grant, \$140.00 grant.
- i) MDDSCC- \$102.00
- j) Maplewood Thrift Shop- \$1,444.10
- k) Dance Express – \$90.00
- l) Senior Center Staffing- \$540.00
- m) Preschool Playtime- \$48.00
- n) Craft Day- \$48.00
- o) Breakfast with Santa- \$1,020.00
- p) Kids Dodgeball- \$450.00
- q) Radcliff Store- \$4,506.30
- r) Annual Senior Center Christmas Party- \$1,360.00
- s) Programming- \$4506.30 Kate would like to see a breakdown of revenue for programming. Mike said they will start adding it in.

Expenses - 11.19 through 1.22 (total expenses = \$10,055.55)

- a) PNO Supplies - \$148.93
- b) Dance Express - \$284.80- dance workshop and teacher meeting.
- c) Craft Day-\$16.99
- d) Tai Chi - \$300.00
- e) Food Pantry- \$2,065.48
- f) Maplewood Thrift Shop- \$254.66
- g) Letters to Santa- \$247.06
- h) Breakfast with Santa- \$1,293.79
- i) Post Office- \$319.34
- j) Yoga instructor fee- \$920.00 (Sept- Dec.)
- k) Kids Dodgeball- \$132.00- Shirts.
- l) Baby Changing Stations-360.00
- m) Piano Tuning- \$200.00
- n) B&R Janitorial- \$ 1,960.00- Garbage Cans
- o) Annual Senior Center Christmas Party- \$1,552.50

III. Program Reports

- A. Yoga – 130 participants.
- B. Bingo- 80 participants.
- C. Preschool Playtime- 16 participants.
- D. M&M- 17 participants.

- E. T.O.P.S- 89 participants.
- F. MDDSCC- 102 participants.
- G. Food Pantry – Served 190 families totaling 433 individuals. 9 new clients signed up. 9 Emergency bags were given out. Police and Fire donated 2,500 lbs. of food. Lucky Dog donated 1,500 lbs. of food. American Legion Post #396 donated \$2,000. GC Fire Department donated \$250.00. Masonic lodge donated \$600.00. American Legion Riders donated \$500.00. Also \$700.00 in misc. donations.
- H. Arthritis Foundation Exercise Class- New instructor is completing Program Leader course.
- I. Nerf Wars- Currently 14 kids registered, February 4th at 11am.
- J. Parents Night Out- 18 participants and 19 participants.
- K. Craft Day- 8 people registered.
- L. Skate with Santa- 61 participants.
- M. Letters to Santa- 101 letter were delivered to Santa.
- N. Breakfast with Santa- 75 people attended.
- O. Kids Dodgeball- 15 participants.
- P. Annual Senior Center Christmas Party- 68 people attended.
- Q. Tech talk with Julie- 10 one-on-one visits.
- R. Learn To Play Soccer- 10 Participants.
- S. Soccer Skills 101- 9 Participation.

Kate stated Tai Chi is missing a program report. Mike will come back to this.

IV. Old Business

V. New Business

- A. Kiwanis Club- Mike Jones would like suggestions from the commission as to what they would like to see Kiwanis do with the Park. Kiwanis does have a commitment to making sure they keep the Park up to date. Sue stated the frequent use of that park in the summer months. Kiwanis would like to make sure they appeal to a broad variety of the community. They would also like to have handicap accessible equipment. Kate stated that the Parks and Rec Commission had established a top 3 wish list for each park. Dennis K. stated that it would be nice for Kiwanis to do a clean up day at that park every year. Kiwanis does have some money to spend on the Park improvement and would also look into grant funds.
- B. To Do List
 - a. Anything needing special attention? John asked to add inspection forms in packets every month. Dennis stated we start doing them in March. Commission discussed changing park responsibilities around. Changing parks yearly for each commissioner will help keep a different perspective on what needs to be done. Kate asked if anyone reached out to Rotary about helping with that park. Mike will look into it.

VI. Communications & Upcoming Events

- A. Nerf Wars- February 4th at 11am. Registration Full
- B. Parents Night Out- February 10th at 5:30pm. Registration Full.
- C. Valentine's Skate- Saturday February 11th at 7pm. Cost \$10
- D. GCFSC Valentine's Show- Saturday February 11th at 6pm.
- E. Senior Activities-Valentine's Day Bingo- February 13th
- F. Cooking Matter- February 16th

G. GCHA Try Hockey for Free- Feb 25th at 11am.

H. Garden City Cops vs. Westland Cops Charity Hockey Game- Feb 25th at 7:00pm.

You're all welcome to attend events! We would love to see you!

VII. Open Discussion - Welcomed Brendan to the commission. Kate brought up the 5 year master plan. Who will be overseeing this? Kate stated there is an electronic copy of the current master plan. Mike will send an email to all commissioners with the Master Plan. Kate also asked about the Garden City Park Grant? Mike stated that the DNR is short staffed and is working on getting it worked out. There is an extension that we can apply for so we don't miss out on this. Commission discussed that we left off with the grant on colors and types of equipment. Kate asked if the Council was able to get a grant writer? Zack stated he will get more info from Doc on this. Jen discussed an option to bring the GC youth Sports Organizations Presidents to meet quarterly. As an added benefit, add the Garden City High School Athletic Director and High School Coaches to meet quarterly with Parks and Rec and Youth Organizations as well. Participants for Tai Chi was 23. Mike asked to RSVP for Volunteer Dinner. Dennis Allison stated he did not receive an invitation.

VIII. Future Meeting Calendar (All Meetings Held @ 6:30pm in City Hall Council Chambers)

February 27th March 28th April 25th May 30th June 27th

IX. Adjournment -John and Robert made motion to adjourn.