



**City of Garden City
DOWNTOWN DEVELOPMENT AUTHORITY
Board of Trustees**

REGULAR MEETING April 21, 2020

The electronic public meeting was held as a ZOOM webinar to limit the spread of COVID-19 and to remain in compliance with Governor Whitmer's Executive Order, which prohibits any public gatherings.

A. Call to Order 5:09pm

1) ROLL CALL

Members present via Zoom: Chair John Prosch, Vice Chair Bruce Boland, John Fleming, Penny Klei, John Santeiu, Orin Mazzoni, Kevin Kramis, Mayor Randy Walker

Others present: Director Kimberly Dold, Admin Theresa Manuel, Mayor Pro-Tem Kelly Kerwin,

Members absent: (E) George Karafotis, (E) Laurie Viviano, (E) Malik Hider

2) APPROVAL OF AGENDA

Motion to approve the Agenda by Randy Walker, supported by P Klei.

Motion passed unanimously.

B. CONSENT AGENDA ITEMS: (motion as a whole)

1) Approval of Minutes - Regular Board Meeting: February 18, 2020

2) Acceptance of Accounts Payable as listed: To date – April 2020

3) Acceptance of Finance Report as listed for January 2020, February 2020. (March not available)

Motion to approve the Consent Agenda by P Klei, supported by O Mazzoni.

Motion passed unanimously.

C. ACTION ITEMS

1) Election of Officers

Nominating Committee Slate of Officers - President Bruce Boland, Vice President John Prosch, Secretary Kevin Kramis, and Treasurer John Fleming.

Motion to accept the Nominating Committee Slate of Officers by JSanteiu by JSantei, supported by O Mazzoni.

Motion passed unanimously.

Chair opens the floor for any additional nominations for officers. Nominations continue until there are no other nominations, at which point the Chair asks three times if are there any other nominations. None declared.

Motion to close the nominations and to accept the slate of Officers as presented by the Nominations Committee by O Mazzoni, supported by P Klei. Motion passed unanimously.

2) Purchase of Holiday Tree Lights

Board prefers to remain with the white lights.

Motion to approve the purchase of new holiday lights for Ford Rd up to \$8,000 by P Klei, supported by K Kramis.

Motion passed unanimously.

3) Ned Harb Architect Fee (4 addresses)

Motion to approve the invoice and payment for the architectural grant to Wm Richardson, PE by JFleming, supported by B Boland. Motion passed unanimously.

4) Lucky Squirrel May Date

Due to the current Corona virus Pandemic it is advised to cancel May 16.

Motion to cancel the May 16 Lucky Squirrel event and offer the vendors the choice of donating their vendor fee, deferring vendor fee to another date in 2020 or 2021 or give a full refund by R Walker, supported by J Fleming.

Motion passed unanimously.

5) Façade Loan Application for Pierce Place aka Garden City Square I & II

Motion to approve the façade loan application for Pierce Place, LLC aka Garden City Square I & II for a sum of \$50,000.00 by R Walker, supported by K Kramis.

Motion passed unanimously.

D. Information Items

- 1) By-laws Committee – look into video conferencing being added for those unable to attend a meeting.
- 2) DDA Loan Information from Attorney J. Couvreur – see email, no funding to the businesses to help offset the pandemic is permissible.
- 3) Mainstreet Convention – Dallas, TX – cancelled.

E. COMMITTEE REPORTS

1) **Promotion Committee**

- a. Lucky Squirrel – revisit June date at the May Meeting
- b. Chili Cook Off – no changes at this time

2) **Design Committee** – Downtown Park Steering Committee Meeting on Hold

3) **Maintenance Committee** – Gary Carter continue to maintain the Downtown. Pig needs painting.

4) **Marketing Committee** – Nothing new. Continue to promote open businesses on Social Media.

F. Open Discussion/Call to Audience

- Mc D's needs to take the banners down/ torn and falling off frame.
- LA Fitness & Mc Donald's renovations have been halted.
- White Bows on Light Poles courtesy of Barson's Greenhouse.

G. Adjournment 6:08pm