



**City of Garden City
DOWNTOWN DEVELOPMENT AUTHORITY
Board of Trustees**

REGULAR MEETING MINUTES JUNE 15, 2021

Garden City Downtown Development Authority held its June 15, 2021 regularly scheduled public meeting onsite (at 29213 Ford Rd) and via Zoom, an electronic online format for those not comfortable with attending in person.

A. Call to Order 8:33AM

1) Roll Call

Member Present: Mayor Randy Walker, Chair John Fleming, Kevin Kramis. Penny Klei & Stacy Karafotis

Via Zoom: John Santeiu & John Prosch

Members Absent: Alex Beydoun (E) & Malik Hider (A)

Others Present: Kimberly Dold & Theresa Manuel

2) Introduction

3) Approval of Agenda

Motion to approve the Agenda by P Klei, supported by K Kramis

Motion passed unanimously.

B. Consent Agenda Items: (motion as a whole)

1) Approval of Minutes - Regular Board Meeting: May18, 2021

2) Acceptance of Accounts Payable as listed: To date – June 2021

3) Finance Report for May 2021 not available

Motion to approve the Consent Agenda by R Walker, supported by P Klei.

Motion passed unanimously.

C. Action Items

1) Executive Director Evaluation and Contract Approval

Updated Executive Director contract and evaluation available in packet.

Motion by S Karafotis, supported by P Klei to approve the updated Executive Director contract effective April 1, 2021 . Motion passed unanimously.

2) Administrative Assistant Evaluation Approval

Motion by K Kramis, supported by R Walker to award a merit increase of 3% to Administrative Assistant Theresa Manuel. Motion passed unanimously.

3) K Cowan resigned as treasurer; need to appoint a new Board Member.

Motion to appoint Penny Klei as Treasurer by K Kramis, supported by R Walker. Motion passed unanimously.

D. Information Items

1) New Business / Updates

2) Hometown Heroes – K Dold was approved to look into banners/signage

3) 1812 Middlebelt – former Castelli bldg painted black – not able to request change in color

4) 29530 Ford Rd – former Little Caesar (long, long time ago)

E. Committee Reports

1) ***Promotion Committee***

- a. Lucky Squirrels - 6/19, 7/17, 8/21, 9/18 May very well attended. All dates sold out with a wait list.

- b. DIA Bike Rides – dates TBD. 7 pieces of art installed throughout the city.
- c. Walking with Rudy – held 6/5. Went well, will consider another one.
- d. Job Fair – date TBD. Roxane of Guiding Light Home Care brought an idea of hosting a job fair downtown.
- e. Chili Cook Off – 10/09 second Saturday of October
- f. Indy Show – hosted by Creative Sol in the Town Center Parking lot on August 15, 2021. DDA to offer assistance and publicity.

2) ***Design Committee***

- a. Downtown Park Steering Committee – The Board desires to have the 2006 Development plan updated/amended.

3) ***Maintenance Committee***

- a. Irrigation – still having issues.
- b. Streetlights – 5 poles not working
Spoke with Debra Kane.
Waiting on Account Manager to correct the DTE Bill for 5805 Central.

4) ***Marketing Committee*** – no responses

F. Open Discussion/Call to Audience

Next DDA Meeting July 20, 2021

G. Adjournment - 10:00 AM

The City of Garden City will provide necessary auxiliary aids and services (such as signers and audio tapes) to individuals with disabilities attending meetings or hearings. A two-week notice is required.
For assistance contact the DDA office at 734-261-2830.

John Fleming, DDA/Vice Chairman